

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPDR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	531546
2	Name of the School as per affiliation letter of CBSE:	OXFORD CONVENT SCHOOL
3	Address of the School:	4.5 mile stone BHUNA Road Bisla Fatehabad
4	Standard/level/class up to which the school is running:	IC to 10th From Class -- to Class
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	✓ YES/NO
6	U-DISE code allotted to the school:	06100101003
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	HARDIK EDUCATION Society.
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	✓ YES/NO
9	Purpose of present application:	Extension/ ✓ Upgradation
10	Location of school	<ul style="list-style-type: none"> * In the municipal limits of metropolitan city * In the municipal limits of city having population more than 15 Lakhs * In the hill areas (as per planning commission norms) * In the municipal limits of capital city of a state * In the municipal limits of class-x cities * On an island * In the municipal limits of a hill station * In the municipal limits of city having

P. Shaukat
PRINCIPAL

Oxford Convent School
Bhuna Road, Fatehabad
School No. 41519, Aff. No. 531546
(Signature of Principal)

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District Education Officer
FATEHABAD
(Signature of D.E.O.)

APPENDIX-III


		population less than 15 Lakhs Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES/NO
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	10/3-2017 PS (E-2) Dt 8-12-17
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	YES/NO (If yes name of the Board) (Also mention whether the school is affiliated for Class-X or XII)
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/NO
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	AREA IN SQ.M. 217800 SQ feet
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed/Lease deed/Gift Deed/Allotment etc.
17	Name of the Owner/Lessee of the land in respect of point-16 above:	HARDIK EDUCATION Society
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM 5 ⁵ / ₂₀ TO 4 ⁵ / ₅₀ TOTAL YEARS 30 years
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	YES/NO If yes the details Yes public road in front of School.
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/NO CHARTERED Engrs
20(a)	If yes the date of last inspection:	05/05/2020
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO
21(a)	If yes the date of last inspection:	07-11-17 Again on 08-05-2020
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO

P. Shauk

PRINCIPAL
Oxford Convent School
(Signature of Principal)
Bluea Road, Fatchabad
School No. 41519, Aff. No. 531546

P. Shauk
District Education Officer
FATCHABAD
(Signature of D.E.O.)

22(a)	If yes the date of last inspection:	
INFORMATION REGARDING THE STAFF		
23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO ✓
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO ✓
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO ✓
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES/NO ✓
Signature with Stamp President (of School Manager) Hardik Education Society Fatehabad Reg. No.- 01260		Signature with Stamp PRINCIPAL (of School Principal) Oxford Convent School Bhuna Road, Fatehabad School No. 41519, Aff. No. 531546
PART-B		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No. <u>G-I-20/8/11</u>		Date of Issuance..... <u>26/6/2020</u>
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation? <i>CS</i>	YES/NO ✓ extension/upgradation ✓
District Education Officer Fatehabad		Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT


PRINCIPAL
Oxford Convent School
 Bhuna Road, Fatehabad
 (Signature of Principal) No. 531546

(Signature of D.E.O.)